Undergraduate Course Outline of the Department of Public Affairs, Ming Chuan University（For students Enrolling in 2016-2017）

	Course	Credits	Hours	1 st year				2 nd year				3 rd year				4 th year				Note
				Fall		Spring		Fall		Spring		Fall		Spring		Fall		Spring		
				Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	
Core Required Courses	Chinese Literature: Appreciation and Creative Writing I	2	2	2																備註 1
	Chinese Literature: Appreciation and Creative Writing II	2	2			2														
	Practical English I	0	2	1	1															
	Practical English II	0	2			1	1													
	Practical English III	0	2					1	1											
	Practical English IV	0	2							1	1									
	English for Business Communication I	2	3									2	1							
	English for Business Communication II	2	3											2	1					
	Practical English for Professionals I	2	3													2	1			
	Practical English for Professionals II	2	3															2	1	
	Applied Information Technology：Office Software	2	3	2	1															
	Applied Information Technology：Data Processing	2	3			2	1													
	General Education	12	12																	
	Physical Education I ~ VI	0	12	2		2		2		2		2		2						
	Service Learning	0	1																	
	Subtotal	28	55																	
Required Courses	Political Science I	3	3	3																
	Political Science II	3	3			3														
	The ROC Constitution and Government I	2	2	2																
	The ROC Constitution and Government II	2	2			2														
	Introduction to Law	2	2			2														
	Economics	3	3			3														
	Public Administration I	3	3					3												
	Public Administration II	3	3							3										

Course	Credits	Hours	1st year Fall Class	Lag	1st year Spring Class	Lag	2nd year Fall Class	Lag	2nd year Spring Class	Lag	3rd year Fall Class	Lag	3rd year Spring Class	Lag	4th year Fall Class	Lag	4th year Spring Class	Lag	Note
Comparative Government I	2	2					2												
Comparative Government II	2	2							2										
Applied Statistics I	2	2					2												
Applied Statistics II	2	2							2										
Administrative Law I	2	2					2												
Administrative Law II	2	2							2										
Public Policy I	2	2									2								
Public Policy II	2	2											2						
Statistical Software Packages	2	3									2	1							
Public Management I	2	2									2								
Public Management II	2	2											2						
Social Science Research Methods	3	3									3								
Public Human Resource Management	3	3											3						
Local Government and Autonomy I	2	2									2								
Local Government and Autonomy II	2	2											2						
Independent Studies of Public Affairs I	1	2											1	1					
Independent Studies of Public Affairs II	1	2													1	1			
Public Finance and Budgeting	3	3													3				
Practicum in Public Affairs	3	3													3				
Subtotal	62	65																	
Introduction to the field of Public Affairs	2	2	2																
Sociology	2	2	2																
Psychology	2	2			2														
Public Relations	2	2					2												
Official Document Making and Design of Regulations	2	2					2												
Legislative Processes	2	2					2												
Legislative Politics	2	2							2										
Communication and Negotiation	2	2							2										

Elective Professional Courses

Course	Credits	Hours	1st year Fall		1st year Spring		2nd year Fall		2nd year Spring		3rd year Fall		3rd year Spring		4th year Fall		4th year Spring		Note
			Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	
Political Economics	2	2							2										
Questionnaire Design and Report Writing	2	2							2										
Policy Marketing	2	2							2										
Organizational Theory	2	2									2								
Introduction to Civil Code	2	2									2								
Nonprofit Organization and Management	2	2									2								
Policy Analysis and Planning	2	2									2								
Practicum of CATI System	2	3									2	1							
地方法規與公文管理	2	2									2								
Government and Business	2	2											2						
Election and Voting Behavior	2	2											2						
Introduction to Criminal Law	2	2											2						
Policy Implementation and Evaluation	2	2											2						
Seminar and Practice on Civil Affairs	2	2											2						
Seminar and Practice on Public Personnel	2	2											2						
Marketing Research	2	2											2						
Issue Management	2	2											2						
Computer Packages of Decision-making	2	2											2						
Movies and Public Affairs	2	2													2				
Personnel Administration	2	2													2				
Lecture Series on Public Administration	2	2													2				
Selection and Personnel	2	2													2				
The Theory and Practice of Public Opinion Surveys	2	2													2				
Internet and Multimedia Opinion Survey	2	2													2				
Intergovernmental and across-sec Governance	2	2													2				
Gender Politics	2	2															2		

Course	Credits	Hours	1st year Fall		Spring		2nd year Fall		Spring		3rd year Fall		Spring		4th year Fall		Spring		Note
			Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	
Comparative Personnel Systems	2	2															2		
Qualitative Method and Application	2	2															2		
Reinventing Government and Development Administration	2	2															2		
All-out Defense Education Military Training A	0	2	2																
All-out Defense Education Military Training B	0	2			2														
All-out Defense Education Military Training C	0	2					2												
All-out Defense Education Military Training D	0	2							2										
Nursing Education (I 、II)	0	4	2		2														
Physical Education (7、8)	4	4													2		2		
Management of Public Information	2	2					2												新增
Internet Politics	2	2							2										新增
投票行為與數據分析	2	2									2								新增
政府決策與民意數據探索	2	2											2						新增
全球治理	2	2													2				新增
Subtotal	112	125																	

總計		
Subtotal Required Course Credits	89	
Minimum Credits Required for Elective Professional Courses	39	
Departmental Required Elective Course Credits	19	
Maximum Credits of Elective Courses from other departments	19	
Subtotal	128	

Course Framework Note:

1.In accordance with the General Provisions for Study, undergraduate students need to satisfactorily complete Service Learning, meet the university-wide basic competencies of English, Information Technology, Chinese, and Sports, and pass the basic competencies of their department to be eligible for graduation.

2.Students who entered in and since the 2014-12 academic year need to complete at least 12 General Education course credits. General Education courses are divided into three areas: Humanities, Social Science, and Natural Science. Each area is divided into two subcategories: core and extended. Students need to take 1 two-credit course in both of the subcategories within each area to be eligible for graduation. Only 12 course credits will be counted toward graduation. Additional course credits earned in General Education courses are not counted toward graduation.

3.For students who need to re-elect the department of required professional courses as a make-up, with the permission of the chair, they can take courses with the same labels from other departments. These courses can as well be counted into the graduation credits.

4.Additional course credits in general education or teacher education program may not be counted toward the credits required for graduation.

5.A maximum of 19 credits for courses outside this department may be counted toward the total electives.

6.The newly added elective courses in this academic year can be applied retroactively to students who entered from 2016 academic year.

7.The credits of interdisciplinary focused course program are not included in course structure diagram that can be regarded as the other department credits.