Undergraduate Course Outline of the Department of Public Affairs, Ming Chuan University（For students Enrolling in 2021-2022）

	Course	Credits	Hours	1 st year Fall Class	1 st year Fall Lag	1 st year Spring Class	1 st year Spring Lag	2 nd year Fall Class	2 nd year Fall Lag	2 nd year Spring Class	2 nd year Spring Lag	3 rd year Fall Class	3 rd year Fall Lag	3 rd year Spring Class	3 rd year Spring Lag	4 th year Fall Class	4 th year Fall Lag	4 th year Spring Class	4 th year Spring Lag	Note
Core Required Courses	Chinese Literature: Appreciation and Creative Writing I	2	2	2																備註1
	Chinese Literature: Appreciation and Creative Writing II	2	2			2														
	Practical English I	0	2	1	1															
	Practical English II	0	2			1	1													
	Practical English III	0	2					1	1											
	Practical English IV	0	2							1	1									
	English for Business Communication I	2	3									2	1							
	English for Business Communication II	2	3											2	1					
	Practical English for Professionals I	2	3													2	1			
	Practical English for Professionals II	2	3															2	1	
	Applied Information Technology：Office Software	2	3	2	1															
	Programming Design	2	3			2	1													
	General Education	12	12																	
	Physical Education I ~ VI	0	12	2		2		2		2		2		2						
	Subtotal	28	54																	
Required Courses	Political Science I	3	3	3																
	Political Science II	3	3			3														
	The ROC Constitution and Government I	2	2	2																
	The ROC Constitution and Government II	2	2			2														
	Public Administration I	3	3	3																
	Public Administration II	3	3			3														
	Introduction to Law	2	2	2																
	Economics	3	3			3														
	Comparative Government	3	3					3												
	Applied Statistics I	2	2					2												

Course	Credits	Hours	1st year Fall Class	1st year Fall Lag	1st year Spring Class	1st year Spring Lag	2nd year Fall Class	2nd year Fall Lag	2nd year Spring Class	2nd year Spring Lag	3rd year Fall Class	3rd year Fall Lag	3rd year Spring Class	3rd year Spring Lag	4th year Fall Class	4th year Fall Lag	4th year Spring Class	4th year Spring Lag	Note
Applied Statistics II	2	2							2										
Administrative Law I	2	2					2												
Administrative Law II	2	2							2										
Public Policy I	2	2					2												
Public Policy II	2	2							2										
Social Science Research Methods	3	3									3								
Statistical Software Packages	2	3									2	1							
Public Management I	2	2									2								
Public Management II	2	2											2						
Local Government and Autonomy	3	3									3								
Public Human Resource Management	3	3											3						
Independent Studies of Public Affairs I	1	2											1	1					
Independent Studies of Public Affairs II	1	2													1	1			
Public Finance and Budgeting	3	3													3				
Practicum in Public Affairs	3	3													3				
Subtotal	59	62																	
Introduction to the field of Public Affairs	2	2	2																
Psychology	2	2	2																
Sociology	2	2			2														
Nonprofit Organization and Management	2	2			2														
Public Relations	2	2					2												
Official Document Making and Design of Regulations	2	2					2												
Legislative Processes	2	2					2												
Management of Public Information	2	2					2												
Project management	2	2					2												
Legislative Politics	2	2							2										
Communication and Negotiation	2	2							2										
Political Economics	2	2							2										

Elective Professional Courses

Course	Credits	Hours	1st year Fall Class	1st year Fall Lag	1st year Spring Class	1st year Spring Lag	2nd year Fall Class	2nd year Fall Lag	2nd year Spring Class	2nd year Spring Lag	3rd year Fall Class	3rd year Fall Lag	3rd year Spring Class	3rd year Spring Lag	4th year Fall Class	4th year Fall Lag	4th year Spring Class	4th year Spring Lag	Note
Questionnaire Design and Report Writing	2	2							2										
Policy Marketing	2	2							2										
Internet Politics	2	2							2										
Project Design and Evaluation	2	2							2										
Organizational Psychology	2	2							2										
general introduction of civil law	2	2									2								
Policy Analysis and Planning	2	2									2								
Practicum of CATI System	2	3									2	1							
Local regulations and Document management	2	2									2								
Organization theory and Behavior	2	2									2								
Voting and data analysis	2	2									2								
Social Innovation and Community Development	2	2									2								
International Relations	2	2									2								
Government and Business	2	2											2						
Election and Voting Behavior	2	2											2						
general introduction of criminal law	2	2											2						
Policy Implementation and Evaluation	2	2											2						
Seminar and Practice on Civil Affairs	2	2											2						
Seminar and Practice on Public Personnel	2	2											2						
Marketing Research	2	2											2						
Issue Management	2	2											2						
Computer Packages of Decision-making	2	2											2						
Government Decision and Public Opinion Data	2	2											2						
Geographic Information Systems and Policy Application	2	2											2						
Project Management and Software Applications	2	2											2						

Course	Credits	Hours	1st year				2nd year				3rd year				4th year				Note
			Fall		Spring		Fall		Spring		Fall		Spring		Fall		Spring		
			Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	
Movies and Public Affairs	2	2													2				
Personnel Administration	2	2													2				
Seminar and Practice on Public Administration	2	2													2				
Selection and Personnel	2	2													2				
The Theory and Practice of Public Opinion Surveys	2	2													2				
Internet and Multimedia Opinion Survey	2	2													2				
Intergovernmental and across-sec Governance	2	2													2				
Global governance	2	2													2				
Introduction to Social Welfare Policy	2	2													2				
Migrant & Nationality law	2	2													2				
Gender Politics	2	2															2		
Comparative Personnel Systems	2	2															2		
Qualitative Method and Application	2	2															2		
Reinventing Government and Development Administration	2	2															2		
Energy Policy and Climate Change	2	2															2		
All-out Defense Education Military Training A	0	2	2																
All-out Defense Education Military Training B	0	2			2														
All-out Defense Education Military Training C	0	2					2												
All-out Defense Education Military Training D	0	2							2										
Nursing Education (I 、II)	0	4	2		2														
Physical Education (7、8)	4	4													2		2		
Subtotal	106	119																	

Course	Credits	Hours	1 st year				2 nd year				3 rd year				4 th year				Note
			Fall		Spring		Fall		Spring		Fall		Spring		Fall		Spring		
			Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	Class	Lag	
總計	Subtotal Required Course Credits	87																	
	Minimum Credits Required for Elective Professional Courses	41																	
	Departmental Required Elective Course Credits	20																	
	Maximum Credits of Elective Courses from other departments	20																	
	Subtotal	128																	

Course Framework Note:

1. In accordance with the General Provisions for Study, undergraduate students need to satisfactorily complete Service Learning, meet the university-wide basic competencies of English, Information Technology, Chinese, and Sports, and pass the basic competencies of their department to be eligible for graduation.

2. Students who entered in and since the 2014-12 academic year need to complete at least 12 General Education course credits. General Education courses are divided into three areas: Humanities, Social Science, and Natural Science. Each area is divided into two subcategories: core and extended. Students need to take 1 two-credit course in both of the subcategories within each area to be eligible for graduation. Only 12 course credits will be counted toward graduation. Additional course credits earned in General Education courses are not counted toward graduation.

3. For students who need to re-elect the department of required professional courses as a make-up, with the permission of the chair, they can take courses with the same labels from other departments. These courses can as well be counted into the graduation credits.

4. Additional course credits in general education or teacher education program may not be counted toward the credits required for graduation.

5. A maximum of 19 credits for courses outside this department may be counted toward the total electives.

6. The newly added elective courses in this academic year can be applied retroactively to students who entered from 2021 academic year.

7. The credits of interdisciplinary focused course program are not included in course structure diagram that can be regarded as the other department credits.